Summary Model

Summary Writing Rules

- State the title, the author, and his or her main purpose or idea in the article or essay.
- 2. Write in the **present tense** and use the **language of summary** (e.g the author asserts, argues, discusses, believes, states etc.). Continually remind the reader that these are the writer's ideas.
- 3. Present the ideas in the order they are presented in the piece of writing. Include only the main ideas; do not include the writer's specific examples.
- 4. Do not quote the article. **Paraphrase** and put ideas into **your own words**. Do not insert your own opinion in a summary. End with a **concluding statement**.

In the "Funeral Ovation" Pericles
gives a very positive view of Greek
democracy. He explains that in Athons
many citizens make decisions, not just
a few people. Pericles soys that Greek
laws make sure people are treated
equally. People enjoy individual freedoms
and reighbors are accepting of one
another. Pericles argues that Ahenians
follow the law, especially laws
besigned to help the people who are
mistreated. His fineral oration is
written to show that Greek democracy
is better than other systems of government.